



Bylaws  
Of  
PATIALA MEDICAL COLLEGE  
ALUMNI ASSOCIATION

A nonprofit Corporation

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A nonprofit Corporation

**ARTICLE I**

Name

The name of the corporation shall be:  
**Patiala Medical College Alumni Association**

**ARTICLE II**

**Purposes**

The purposes of the PMCAA for which this Organization is formed are in addition and not in substitution of those stated in its Articles of incorporation, namely:

- 2.1 The organization is being organized for educational, scientific, charitable and cultural reasons. The purpose of the organization shall include all purposes making the distributions of the organization to qualify as a tax-exempt organization under section 501(C)3 of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law).
- 2.2 To promote the interests of all physicians and dentists who graduated from Government Medical College, Patiala, Punjab, India.
- 2.3 To support Patiala Medical College Alumni physicians and dentists, pursuing their careers in those fields or any other fields.
- 2.4 To foster long-term associations and friendships among Patiala Medical College Alumni physicians and dentists to promote medical and dental institutions and improve the delivery of services in the above fields in their homeland.
- 2.5 To arrange for periodic meeting of its members to exchange information, discuss policies, establish future courses of action, and from time to time consider amendments to the Constitution. The organization shall hold elections for the office bearers and consider other appropriate business at annual meeting.
- 2.6 The organization will make efforts to have educational programs during these annual meetings presented by the members of the organization or its guests.
- 2.7 The organization will help medical and dental graduates to establish practices in different parts of the country as well as help them to obtain adequate postgraduate training in the fields of their choices.

**ARTICLE III**

## Capital

The Association shall raise capital in the form of contributions to the non-profit organization, and dues for different levels of membership. Funds will also be raised by sponsoring events. The funds will be used to further the purposes of the organization. No part of the earnings of the organization shall be spent for the benefits of or be distributed to the members or other private persons. Reimbursement of all proper expenses incurred by any of the office holders or member of the organization shall be available only with prior approval of the Executive Council and subject to available funds, and only when such expenses were incurred to the benefit of the organization. The organization shall not participate in any activities not permitted to be carried on by organization exempt from federal income tax under Section 501 (C)3 of the Internal Revenue Code of 1954 or an organization contributions to which are deductible under section 170 (C)2 of the Internal Revenue Code of 1954.

## ARTICLE IV

### 4.1 Membership

Membership will be restricted to professionals in medical field. Members shall be required to pay membership dues. To continue to be members, annual dues will be assessed to the membership from time to time. Lifetime membership can be obtained by paying one time life membership dues.

#### Membership Categories:

- A. **Active members:** Physicians and Dentists who graduated from Patiala Medical College, Patiala, Punjab, India and are in active practice of their profession or have retired from medical practice. To keep their status of active members, they must have paid their membership dues.
- B. **Active associate members:** Those who are in active residency programs with appropriate proof of training status. They shall be non-voting members.
- C. **Auxiliary Members:** Spouses of members. They shall be non-voting members.
- E. **Guest Members:** Graduates from a medical college other than Government College, Patiala, Punjab, India or non-medical personnel who want to promote the purpose of the organization. They shall be non-voting members.
- F. The General Body may from time to time create other special categories of membership.

### 4.2 General Body

The general body will consist of all active voting members in good standing. There shall be at least one annual meeting of the general body every year. The meeting will provide a forum for exchange of information, discussion of policies, consideration of any amendments to the bylaws, holding of election of the officers, and transaction of all other business.

### 4.3 Elections and Voting

Election of officers and members of the Executive Council shall be held at the annual meeting of the general body. Voting will be limited to active voting members only, each having one vote. Active voting members must have paid their annual dues before the elections in order to be able to

vote. Auxiliary members, associate members and Guest members shall have no right to vote. The elections shall take place in the form of a nominated slate of officers. At the time of the elections, nominations will also be invited from the floor of the house. The elections will be conducted by Elections Commission, appointed by the President, in case voting is necessary. A voice vote or a secret ballot may be adopted as deemed appropriate by the Board of Trustees. A majority vote will be sufficient to elect an officer. All efforts will be made to make the election of the officers unanimous.

4.4 **Quorum**

A quorum for the general body meeting shall consist of at least 25% of active members and a majority vote shall be required for the passage of any issue.

4.5 **Amendments**

It will be necessary for 66% of voting members physically present to vote in the affirmative to pass any amendments to the bylaws.

## ARTICLE V

### Officers

Officers of the organization shall be as follows:

5.1 **President**

The term of the President shall be one year. At the conclusion of the one-year term, he/she shall continue to be a member of the Board of Trustees for two additional years.

5.2 **Vice-President**

The Vice-President will be nominated by the President. The term of the Vice-President shall be one year. In the event of the inability of the President to serve, the Vice-President shall serve as President in his/her absence.

5.3 **President - Elect**

The term of the President-Elect shall be one year. The President-Elect shall succeed the President at the annual meeting.

5.4 **Executive-Committee**

The President will nominate various executive committee officers including but not limited to Treasurer, CME, Sports and Entertainment. The term of the Executive Committee officers shall be one year. The Executive Committee shall be responsible for the day-to-day working of the organization, management of funds, as authorized by the Board of Trustees and communicating with members.

5.5 **Executive-Secretary-Treasurer**

There shall be one Executive-Secretary-treasurer. The term of the Executive-Secretary-treasurer is five years. In the event of the inability of the Executive-Secretary-Treasurer to serve, the Board of Trustees shall appoint another Executive-Secretary-treasurer to serve in his or her absence until the annual meeting and a new Executive-Secretary-treasurer shall be elected at the following annual meeting.

## ARTICLE VI

### Board of Trustees

The Board of Trustees shall be made up of five persons as follows:

- 6.1 Two Trustees shall be elected from among the past presidents of the PMCAA.
- 6.2 One Trustee position will stay with the current president during his/her term.
- 6.3 One Trustee position will stay with the current president-elect during his/her term.
- 6.4 One Trustee position shall stay with the Executive-Secretary-Treasurer while in office until replaced by another person in the position of Executive-Secretary-Treasurer.
- 6.5 A Trustee's term shall be for 4 years except the Executive-Secretary-Treasurer while in office until replaced by another person in the position of Executive-Secretary-Treasurer. No more than one Trustee from the Past President Trustee group will retire in one year.
- 6.6 The Board of Trustees shall be the Trustees of an endowment fund to be created by the PMCAA and will be the Internal Auditors for the PMCAA and will be responsible for long range planning.
- 6.7 The Chair of the Board of Trustees will be elected by and from among the Board of Trustees.
- 6.8 The Board of Trustees will meet no less than once a year.

## **ARTICLE VII**

### **Rules of Order**

The rules of parliamentary procedures, as specified in Robert Rules of Order, shall govern the Executive Council and general body meeting of the organization.

## **ARTICLE IX**

### **Financial Powers of the Organization**

The financial powers of the executive committee shall be such that the Executive-Secretary-Treasurer shall be obligated to carry out their will with regard to the collection and disbursement of all funds. A financial report shall be rendered at the annual meeting to all of the members of the organization.

## **ARTICLE X**

### **Amendments to the Constitution**

The Constitution can be amended at any annual or special meeting of the general body to which proper notice has been given, for the meeting as well as for the proposed amendments. The amendment shall be adopted by at least two-thirds of the vote cast by the members of the general body by physical presence.

## **ARTICLE XI**

### **Dissolution of the Organization**

To dissolve the organization, a resolution in writing asking for such a dissolution shall be adopted by the Executive Council. The Executive Council shall then call a special meeting of the general body for the purpose of consideration and action upon such a resolution. At such a meeting, members presenting a majority of the members present will adopt a resolution. The executive Council shall take the necessary steps to wind up the affairs of the organization in accordance with the statutory requirements existing at the date such an action is taken. Upon dissolution of the organization, the Executive Council shall have to pay or make provisions for payment of all liabilities of the organization and dispose of all assets of the association exclusively for the purposes of the organization in such a manner or to such an organization or organization organized and created exclusively for charitable, educational, religious, and scientific purposes as shall at the time qualify as a tax exempt organization or organizations under Section 501 (C)3 of the Internal Revenue laws as the Executive Council shall determine. Any such assets not so disposed shall be disposed by court of common say of the county in which the principal office of the association is then located, exclusively for such purposes or such organizations as said court shall determine, which are organized and operated exclusively for such purposes.

## **ARTICLE XII**

### **Schedule**

This constitution shall be effective immediately upon adoption by two-thirds of the voting members of the general body of the organization. There upon, any previous existing constitution is superseded.